

**Minutes of Meeting  
INFORMAL FACT-FINDING CONFERENCES  
FEBRUARY 7, 2008**

The Department of Professional and Occupational Regulation convened in Richmond, Virginia, an Informal Fact-Finding Conferences pursuant to the Administrative Process Act

Ann-Marie Brigil, Presiding Officer, presided. No other Board members were present.

Ilona LaPaglia appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Inge Snead & Associates, LTD. and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case  
Lic = Licensing Application  
RF = Recovery Fund Claim

C = Complainant/Claimant  
A = Applicant  
R = Respondent/Regulant  
W = Witness  
Atty = Attorney  
Inv = Investigator

**Participants**

1. Kevin A Cooper  
File Number 2008-02620  
**(NO DECISION MADE)**

Kevin Cooper - A

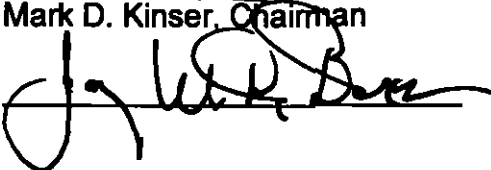
2. Turning Point Construction, LLC  
File Number 2008-02703  
**(NO DECISION MADE)**

John Phillips – A

The meeting adjourned at 12.00 Noon

**BOARD FOR CONTRACTORS**

  
\_\_\_\_\_  
Mark D. Kinser, Chairman

  
\_\_\_\_\_  
John Phillips

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Ann-Marie Brigil  
Title: Presiding Officer
3. Agency: Board for Contractors
4. Transaction: Informal Fact-Finding Conferences on February 7, 2008
5. Nature of Personal Interest Affected by Transaction. None
6. I declare that:  
(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:  
  
(b) I am able to participate in this transaction fairly, objectively, and in the public interest.  
Ann Marie Brigil 2/7/08  
Signature Date